

Po Leung Kuk Ngan Po Ling College
Budgeted Capacity Enhancement Grant for the School Year 2024 – 2025

Name of School:

Po Leung Kuk Ngan Po Ling College

Means by which teachers have been consulted:

Committee Meetings and Subject Meetings

No. of operating classes:

30

Task	Major Area(s) of Concern	Strategies	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Methods of Evaluation	People Responsible
Orientation Program for Form 1 students of 2025 – 2026	<ul style="list-style-type: none"> - To develop sense of belonging - To get familiar with school setting and routines 	<ul style="list-style-type: none"> - Ice-breaking activities - Orienteering - Mass games - Language immersion activities 	<ul style="list-style-type: none"> - Better adaption of new Form 1 students - Relieve teachers' workload for organizing and preparing for activities 	July to August 2025	Coach and programme fee for service provider HK\$20,000	<ul style="list-style-type: none"> - A positive start of secondary life for Form 1 students - Positive feedback from students and teachers 	<ul style="list-style-type: none"> - Observation from teachers - Verbal feedback from students and parents - Post activity evaluation survey 	Form 1 Admission Committee and English Department
Teaching assistants	<ul style="list-style-type: none"> - To prepare learning and teaching materials - To create space for teachers for professional development 	<ul style="list-style-type: none"> - To help design learning and teaching materials 	<ul style="list-style-type: none"> - To ease teachers' workload 	September 2024 to August 2025	Salary and anticipated adjustments HK\$652,800	<ul style="list-style-type: none"> - Spare more time and space for teachers to streamline learning and teaching strategies and have professional development 	<ul style="list-style-type: none"> - Feedback from teachers - Staff assessment reports 	Academic Affairs Committee
Total					HK\$672,800			

Beginning Balance 1.9.2024

HK\$358,441.84

Estimated Provision in 2024-25

769 students x HK\$753 = HK\$579,057.00

Estimated Balance c/d as at 31 Aug 2025

HK\$264,698.84